# Weekly Objectives & Tools

Setting weekly objectives for your students will help them achieve their goals in BrightFish Reading. Here are a few areas to consider when creating the objectives for your weekly BrightFish checklist:

* Pacing – what is the weekly goal for time on task? (e.g. Time, stories completed.)  
   Tool: Class Snapshot report.
* Alerts – who is scoring in the frustration range and needs support? Tool: Daily Review report.
* Activity scores – which students are making progress and who needs a data chat? Tools: Class Snapshot and Student Progress reports; data chat guides.
* Rewards and recognition – what motivational elements are part of your weekly practice? (e.g. reward cards, certificate walls, weekly “stars”). Tools: Class Snapshot; Certificates.
* Student reporting – what feedback is expected from students? Tools: Progress tracker.

## Sample Weekly Checklist

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| **Objective** | **Weekly Progress** | **BrightFish Tools** |
| 1.Pacing: Minimum of 60 minutes per week on average in BrightFish Reading.  Students complete a minimum of 1 story every two weeks. | October 5-9: 45 minutes  October 12-16: 50 minutes  October 19-23: 55 minutes | Class Snapshot report  Columns to view:  Total time on task (weekly time range).  Stories completed. |
| 2. Alerts: Review notifications daily to identify issues. | All notifications cleared on a weekly basis.  Actions: met with each student to discuss missed learning objectives. | Daily Review report  Click Review button to document actions. |
| 3. Activity Scores:  Class average activity scores in the instructional range or above (51%+) | October 5-9: Five students with scores in the frustration range.  October 12-16: Two students with scores in the frustration range.  Actions: data chat to discuss areas of weakness and strategies for improvement. | Class Snapshot report  Activity scores – averages  Student Details report Click on Student Progress  Button to review story units with students. |
| 4. Rewards and Recognition: Weekly celebration of students completing story units; highest activity scores | Zoom calls, celebration walls, parent notifications. | Class Snapshot report  Student Details report  Click on the Certificates button to review/print. |
| 5. Student Feedback: Complete biweekly story feedback form. | Submit forms by email or print. | Teacher’s Guides  Student feedback forms |

## My Weekly Checklist Template

Create your own weekly checklist and progress tracker.

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| **Objective** | **Weekly Progress** |
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